



Future Business Leaders of America  
Pinellas County  
2021 Fall Rally



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**Future Business Leaders of America District XII**

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September 24, 2021

Student Member of FBLA  
Palm Harbor University High School  
1900 Omaha Street  
Palm Harbor, FL 34683

Dear FBLA Member:

In the fall of each school year, Future Business Leaders of America (FBLA) District XII Chapters participate in their annual District Rally.

As you know, FBLA is a student vocational organization whose mission is to provide opportunities for students enrolled in business education classes or who have an interest in business to develop leadership skills and an understanding of the business world.

This year's program will be held on Wednesday, October 27, 2021 at Innisbrook resort in Palm Harbor, Florida. We hope you will be able to attend as one of our members.

The program will include the official installation of the District XII officers for 2021-2022, of local chapter presidents, and of District XII members, and the Induction of new chapters. There will also be a Motivational Keynote Speaker. Light refreshments will be included. The event will begin at 5:30 p.m. and will conclude by 8:30 p.m.

We look forward to hearing from you and hope you will be able to attend this event.

Parents/Guardians are welcome to attend. The cost to attend is \$30 per person. Your chapter may charge an additional fee for transportation.

Please RSVP to your school's FBLA Advisor no later than Friday, October 8, 2021.

Sincerely,

Your FBLA District Co-Directors

# Palm Harbor University High School

## Field Trip EXPECTATIONS of Students

Date: 9/27/21

Dear Parents,

We are looking forward to our upcoming trip with your students. We want to be sure that you and the students are aware of our expectations for appropriate behavior while on our trip. Students are expected to conduct themselves in a way that will, at all times, be a positive reflection on their family, PHUHS and the group they are representing on this trip. Please review the information below and return this letter, signed, to the sponsor. If this letter is not returned completed, the student will not be permitted to participate in the event.

Date of Trip: 10/27/21 Departure time: 5<sup>00</sup> pm (Itinerary is attached)

Where the students are going: Annisbrook Resort

Return to PHUHS date and time: 10/27/21 9<sup>00</sup> pm

Students need to bring Professional Attire

Chaperones: Kevin Schachtel

**Expectations for Behavior:** Students will be supervised by the faculty sponsor and the other adult chaperones. Students are expected to follow the Pinellas County Schools *Code of Student Conduct* at all times. Any violation of the *Code of Student conduct* will result in a call to the parents/guardian, disciplinary action upon student's return and possible expulsion from the activity/trip. Students who are sent home for serious misconduct may be sent at their family's expense after parent contact is made.

### **The following *General Guidelines for Field Trips* will be enforced:**

1. Amusement rides are not approved on a school day during school hours except as approved by the Superintendent (designee).
2. Students may not take recreation trips to beaches or other bodies of water (including pools).
3. Students are responsible for making up any classwork missed during the trip
4. Students must inform their chaperones of their whereabouts at all times.
5. Students are expected to attend all scheduled sessions and activities, arriving promptly for each.
6. Students who are responsible for theft or vandalism will be expected to pay restitution for any and all damages
7. Students are not permitted to purchase, consume, or be under the influence of tobacco, drugs, or alcohol at any time. Violators will be subject to serious disciplinary consequences.
8. Students are expected to follow any additional rules communicated by the sponsor.

I have read the above information and agree to abide by these expectations. Date: \_\_\_\_\_

Print Student's Name \_\_\_\_\_ Signature of Student \_\_\_\_\_

I have read the above information and agree that my child will abide by these expectations. Date \_\_\_\_\_

Print Parent/Guardian Name \_\_\_\_\_ Signature of Parent/Guardian \_\_\_\_\_

PINELLAS COUNTY SCHOOLS  
FIELD TRIP/ACTIVITIES PERMISSION FORM

School Palm Harbor University High School

I (We) hereby grant permission for \_\_\_\_\_ to participate  
Student Name

in a field trip/activity to FBLA District 12 Fall Rally on 10/27/2021  
Location Date

and to make authorized or emergency stops as necessary.

Students will be traveling in the following manner:

☐ Walking ☐ School Bus ☐ Commercial Carrier Bus ☐ Rental Vehicle (Auto, Mini Van)  
☒ Private Passenger Vehicle with ☐ District Employee Driver ☐ Volunteer Driver ☒ Student Driver

Time of Departure (Approximate) 5:00pm Time of Return (Approximate) 9:00pm

- 1) I authorize school representatives to obtain medical treatment for my child, which includes required emergency transportation, in case of serious illness or injury and agree to pay for such treatment.
- 2) I understand that the trained school employee who usually dispenses medications may or may not be present during this trip. Medications will be dispensed by a responsible staff member.
- 3) I have documented below all precautions/instructions regarding my child's medication. I have noted any special health-related conditions or allergies regarding my child.

- 4) All provisions of the student code of conduct apply to field trips and activities. To ensure student safety and compliance with the student code, I agree that my child's luggage, belongings, and rooms (where applicable) may be randomly searched for contraband.

**If the Field Trip is to a District or non-District site where students will have the opportunity to touch and hold animals, please complete the following:**

Your child will have the opportunity to touch and hold captive animals during this field trip. Please check one space below to indicate your approval or denial

☐ **YES**, my child may touch and hold the animals. ☐ **NO**, my child may NOT touch and hold the animals.

\* From time to time students may be allowed to drive other students to and from field trips or activities on a case-by-case basis, and only with administrative approval.

☐ **I agree** / ☐ **I do not agree** (check one) to allow my child to ride with another student.

Signature of Parent/Guardian

Phone (Home)

Phone (Work)

Phone (Cell)

Alternate Emergency Contact

Phone (Home)

Phone (Work)

Phone (Cell)

Date



PINELLAS COUNTY SCHOOLS  
FIELD TRIP/ACTIVITIES VEHICLE INFORMATION

Date: 9/27 School: PHUHS Class: FBLA Destination: FBLA Fall Rally, Innisbrook Resort  
(eg. PE, science, etc.)

**Safety Guidelines**

- Passenger vehicles capable of seating 10 or more students are prohibited by Florida Statute 1006.22(1)(b)(1)
- **SUVs with a wheelbase of 110" or less are required by Federal Statute 49CFR 575.105 to display a rollover warning label and are prohibited from transporting students. Check the manufacturer or other reliable website for vehicle specifications.**
- Students in all seating positions are required to wear seatbelts or be in a proper child restraint system at all times.
- Children 3 and under must be restrained in a separate carrier or a vehicle manufacturer's integrated child seat.
- Children 4 & 5 must be restrained in a separate carrier, a booster seat or a vehicle manufacturer's integrated child seat. (See exceptions).
- Infant car seats should be in a rear-facing position in the back seat.
- All children under 12 should sit in the back seat.
- When children outgrow standard car seats, at around 40 lbs., they should be restrained in booster seats until they are big enough to fit in an adult seatbelt, at about 80 lbs. and 4'9" tall.

**Exceptions:** Children 4 & 5 may be restrained with a seatbelt: a) When the child is being transported gratuitously by an operator who is not a member of the child's immediate family; b) In a medical emergency situation involving the child; or c) When the child has a medical condition that necessitates an exception as evidenced by appropriate documentation from a health care professional.

**Chaperones/Drivers are not permitted to make unauthorized stops, consume alcohol or smoke while on a field trip.**

**Vehicle Driver Information**

☐ Parent/Guardian    ☐ Teacher or Staff Member    ☐ Volunteer    ☐ Other \_\_\_\_\_

- I agree to abide by all School Board policies and field trip safety guidelines. I understand and agree that I must be level 2 screened and display during the field trip, a current PCSB Employee or Volunteer badge, or a Florida Public Schools Contractor badge.

Printed Name of Driver \_\_\_\_\_ Address: Street \_\_\_\_\_ Apt./Unit \_\_\_\_\_

Cell Phone Number (required) \_\_\_\_\_

Driver Signature \_\_\_\_\_ City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Driver's License # \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Vehicle Information**

Vehicle Make \_\_\_\_\_ Vehicle Model \_\_\_\_\_ Vehicle Year \_\_\_\_\_

Vehicle Registration Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Current vehicle registration must be in the vehicle during the field trip.**

**Vehicle Insurance Information**

Any private vehicle used to transport students for school-related field trips or activities must carry at least the minimum auto liability insurance and safety measures as required by Florida Statutes 324.021, 627.733, 1006.22:

Minimum Required Auto Liability Insurance:

Property Damage Liability (PDL) – \$10,000

Personal Injury Protection (PIP) – \$10,000

Insurance Company \_\_\_\_\_ Policy Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

**Current vehicle insurance card must be in the vehicle during the field trip.**

**Vehicle Owner Information**

- I certify that I am the registered owner of the vehicle described on this form, and I authorize the driver whose name appears on this form to use this vehicle to transport him/her and students to the above listed destination.
- I certify that my vehicle is current in its maintenance according to manufacturer guidelines, that the vehicle is in safe working order and that all safety related features of the vehicle are operable.
- I certify that the information provided is correct and I agree to keep the insurance policy in effect while the vehicle is being used to transport students.

Vehicle Owner Printed Name \_\_\_\_\_ Vehicle Owner Signature \_\_\_\_\_ Date Signed by Owner \_\_\_\_\_

Vehicle/Driver/Insurance information acquired by \_\_\_\_\_  
School Representative \_\_\_\_\_ Date \_\_\_\_\_

**Attach Copy of Driver's License and Insurance Card**